

**Form 2 - Owner's Statement regarding  
Self-Certification of Compliance for  
New Territories Exempted Houses** <sup>Notes (1)</sup>

**To: District Lands Office/# \_\_\_\_\_ of Lands Department**

Pursuant to Lands Department ("LandsD") Lands Administration Office Practice Note Issue No. 1/2025 ("LAO PN No. 1/2025"), \*I / We, # \_\_\_\_\_ (*Name of the Lot Owner(s)*), have appointed and authorized the \* Registered Geotechnical Engineer / Registered Structural Engineer / Registered Professional Engineer / Authorized Person as defined in the Buildings Ordinance (Cap. 123), # \_\_\_\_\_ (*Name*) (Registration Number # \_\_\_\_\_) ("the Registered Professional") to submit on \*my / our behalf an application for a Certificate of Compliance / "No Objection to Occupy" Letter (hereinafter referred to as "CC") by self-certification compliance ("SCC") in Form 1 (dated # \_\_\_\_\_ (*dd/mm/yyyy*)) ("the Application") in relation to the building erected on # \_\_\_\_\_ (*Demarcation District & Lot numbers*) ("the Lot") pursuant and subject to the document(s) set out in Section II of Form 1, and the Application is made pursuant to \*Special Condition / Clause No. \_\_\_\_\_ of the Government Lease / Condition of Sale / Grant / Exchange / Building Licence/ the Approval Letter as defined in Section II of Form 1.

\*I / We hereby also acknowledge that the Director of Lands ("the Director") is not obliged to keep the content of this Statement and Form 1, all attachments/enclosures or any documents submitted in support of or in relation to the application in Form 1 confidential, particularly in circumstances when the Director considers that disclosure is in the public interest and/ or it would be reasonable for the Director to accede to requests from third parties with interest over the Lot for access to this Statement and Form 1. This acknowledgement applies irrespective of whether the consent in the following paragraph is given or not.

- Insofar as \*my / our consent is required under any statutory, regulatory or other provisions, \*I / We hereby consent and/or have procured consent from the relevant intellectual property rights owner that the Director may, after issuance of the CC, disclose the content of this Statement and Form 1 mentioned above, all attachments / enclosures and any documents submitted in support of or in relation to the application in Form 1 to any third party including members of the public upon request of any such third party, media or otherwise, or on LandsD's own accord.

Date: # \_\_\_\_\_ (*dd/mm/yyyy*)

Signed by the Lot Owner # \_\_\_\_\_  
Name [# ]

In the presence of # \_\_\_\_\_  
Witness name [# ]  
Address [# ]  
[# ]

OR @

Sealed with the Common Seal of the Lot Owner  
and signed by:

# \_\_\_\_\_  
Name: [# ]  
Capacity: # \_\_\_\_\_

in the presence of

# \_\_\_\_\_  
Witness name: [# ]  
Address: [# ]  
[# ]

$\pi$  Place of Incorporation of the Lot Owner: # \_\_\_\_\_

$\pi$  Liability of its members is # \_\_\_\_\_

OR ^

# \_\_\_\_\_  
Executed by the Lot Owner acting through

[# ] , its sole director

or

[# ] , its director and  
[# ] , its director

or

[# ] , its director and  
[# ] , its company secretary

in accordance with sections 127(3) and 127(5) of Companies Ordinance (Cap. 622)  
in the presence of

# \_\_\_\_\_

Witness name: [# ]  
Address: [# ]  
[# ]

**Notes:**

- (1) This Form shall be used in conjunction with **Form 1** for submission of an application for CC by SCC.
- @ Applicable where the Lot Owner is a limited company and executes this Statement under its common seal.
- $\pi$  Applicable where the Lot Owner is a non-Hong Kong company. Insert the place of incorporation and insert “limited” if the liability of the members is limited.
- ^ Applicable where the Lot Owner is a limited company incorporated in Hong Kong and executes this Statement in accordance with sections 127(3) and 127(5) of the Companies Ordinance (Cap. 622).
- # Fill in as appropriate.
- \* Select as appropriate.
- Tick this box if the Lot Owner agrees to give the consent as set out in this paragraph.

Personal Information Collection Statement

PLEASE READ THE FOLLOWING  
BEFORE COMPLETING THIS FORM

1. *The information provided in this Form including all attachments/ enclosures and any documents submitted in support of or in relation to this application in Form 1 will be used by LandsD for the purposes of considering and processing the application in the SCC on the issuance of CC.*
2. *The provision of the personal data in this Form is obligatory. The application in the SCC on the issuance of CC will not be processed if you fail to provide all the information as requested.*
3. *The information provided in this Form including all attachments/ enclosures and any documents submitted in support of or in relation to this application in Form 1 may be disclosed to other Government Bureaux / Departments for the purposes mentioned in paragraph 1 above.*
4. *You have the right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486). Such right of access includes the right to obtain a copy of the personal data provided in this Form on payment of the applicable charge.*
5. *Enquiries on the personal data collected, including the request for access to and correction of the data, should be addressed to the Departmental Personal Data Controlling Officer of Lands Department, 20/F., North Point Government Offices, 333 Java Road, North Point, Hong Kong.*